



KELOWNA CHRISTIAN SCHOOL

FAMILY REFERRAL PROGRAM

EXISTING / REFERRING FAMILY INFORMATION

Referring families are those who currently attend KCS and are referring a new family to the school.

Referrer Name: _____ / _____
LAST NAME FIRST NAME

Primary Phone: _____ Email: _____

How do you know the New / Referred Family?

What did you do to facilitate the referral?

By signing below, I am indicating that I have read and understand KCS Family Referral Program Guidelines and will abide by them.

Referrer Signature

Date

Please carefully read, and retain for future reference, the attached KCS Family Referral Program Guidelines. **Your completed KCS Family Referral Program Form must be submitted to either Gordon or Benvoulin Campus offices before the new student's first attend classes.**

NEW / REFERRED FAMILY INFORMATION

Referred families are new to KCS and are committed to enroll in Kelowna Christian School.

PARENTS / GUARDIAN

Father's Name: _____ / _____
LAST NAME FIRST NAME

Primary Phone: _____ Email: _____

Mother's Name: _____ / _____
LAST NAME FIRST NAME

Primary Phone: _____ Email: _____

PROSPECTIVE STUDENTS

Please list the full names and corresponding current grade (K-12) for each prospective student.

FIRST NAME	LAST NAME	CURRENT GRADE
1.		
2.		
3.		
4.		

OFFICE USE ONLY

Date New Family Application Received: _____

Enrollment Accepted:

Enrollment in Good Standing as of January 31st:

Date Tuition Credit Processed: _____

Business Office Approval Signature: _____



KELOWNA CHRISTIAN SCHOOL

FAMILY REFERRAL PROGRAM GUIDELINES

Great things are happening at Kelowna Christian School and we are excited to see our KCS community continue to grow! Making connections and building relationships is foundational to our school, and we believe community should be a positive experience for every family at KCS.

Do you love KCS as much as we do? Word-of-mouth is the strongest and most primary way that new families hear about Kelowna Christian School. We appreciate all the great things you have shared with your family, friends and the community about the school, and want to give back to you to show our gratitude!

Kelowna Christian School would love to encourage more people to be a part of our great school, and we are pleased to offer the KCS Family Referral Program to our existing families. The Family Referral Program now awards a \$1,000 tuition credit to current KCS families whose referral of a new family leads to the enrollment of their children (K-12) at Kelowna Christian School. Also, the new family enrolling one or more children in Kelowna Christian School in Kindergarten to Grade 12 will receive a \$1,000 tuition discount.

Note: The referral program is only eligible if the new family is accepted and enrolls a child in KCS Elementary, Middle and High School. Certain grades are at or near capacity, and class composition may result in being unable to accept students in certain classes. Contact our Admissions Director, Cyndy Loewen, admissions@kcschool.ca to learn more about open space in grades and to help with any other questions you may have.

Our growth primarily comes from the excitement that you, the parents, have for the mission and vision of our school. We can't thank you enough for promoting our school to Kelowna.

PROGRAM GUIDELINES

Only enrollment applications received from new/referred families will qualify for the tuition credit for existing/referring KCS families. The KCS Referral Program may be discontinued at any time at the discretion of KCS.

- The program is **open to all KCS families** (including grandparents).
- **New/referred families must be new to KCS** and committed to enroll their child(ren) into grade(s) Kindergarten to Grade 12.
- Please note families who have attended KCS in the past and/or new families enrolling into KCS Preschool do not qualify for the KCS Family Referral Program.
- **Referrals may not be made retroactively; completed referral forms must be received by KCS before the new student(s) first attend classes.**
- There is **no limit to the number of families that can be referred**, but the tuition credit cannot exceed the existing/referring KCS family's total annual tuition fees. Once 100% of tuition fees has been reached, the remaining incentive can be directed towards another family's tuition/school fees.
- The **tuition credit for existing/referring families is assigned per new/referred family, not per new/referred student.**
- The new/referred family must follow the regular enrollment process. The final decision for student acceptance rests with KCS administration.
- To be eligible for the tuition credit, the new/referred family's enrollment must continue in good standing beyond **January 31st.**
- The existing/referring family's tuition will be credited at the end of the school term each June.
- If the existing/referring family is not currently paying tuition to KCS, or if they choose to do so, the tuition credit award can be directed towards another family's tuition/school fees.
- A tax receipt will not be issued for the amount of the tuition credit.