

COVID-19 Tuition Assistance Relief Fund Application

In the current and rapidly developing circumstances of the COVID-19 pandemic, we recognize that there are families in our community that have been or will be significantly impacted financially. Our hope is that all of our families will remain part of Kelowna Christian School for the balance of the 2019-2020 school year and beyond. To that end, we are investigating every opportunity to reduce costs in order to reallocate resources in order to provide eligible families temporary tuition assistance.

Please only apply for these limited funds if you have experienced a layoff or work stoppage and are unable to meet your tuition commitment over the next three months, April – June 2020.

Please complete and return this application and/or direct any related questions directly to Mike Hansum, Director of Finance & Operations at mike.hansum@kcschool.ca.

Father:	Mother:
Email:	Email:
Phone #:	Phone #:
ENROLLED STUDENTS: List the First & Lo	ast Name(s) and Grade(s) of all children currently enrolled at KCS:
Name:	Grade:
	splanation of your current financial and employment status. Describe benses (\$, %) has changed or will change as a result of COVID-19.

YOUR PREFERRED TUITION ASSISTANCE SOLUTION: How can KCS best provide financial aid / tuition support to your family for the balance of this school year? Tuition Relief Options: please select all that may apply. Move my regular monthly pre-authorized (PAD) tuition payment date to the _____ day of the month. Defer my balance of 2019-2020 tuition due for April, May, and June until ______. Reduce my monthly tuition payment for the remainder of 2019-2020 to \$ _____ per month. Eliminate the balance of 2019-2020 tuition due, as I am unable to make any tuition payment. On an exception basis, allow our family to make monthly tuition payments by Credit Card. Other Tuition Relief Solution – provide details below for any other solution ideas. **YOUR COMMENTS & QUESTIONS:** Include any other information and/or outstanding questions. **YOUR DECLARATIONS:** Please check (</ I/we have applied for all eligible Federal (Canada's COVID-19 Economic Response Plan) and Provincial (BC COVID-19 Support) government financial relief programs for people and businesses. I/we certify that I/we have had a major loss of family income due to the Covid-19 Crisis. I/we declare that I/we have been either laid off, lost employment, or suffered a significant loss of income because I am/we are self-employed and/or a business owner(s). **NOTE:** Kelowna Christian School reserves the right to request supporting documentation if required. Father: Mother: Signature Signature Date: FOR OFFICE USE ONLY: **NOTES: TUITION RELIEF:** Date Received: ___/ ___ \$ Date Responded: ____/___

APPROVALS: HOS ______ D,F&O _____

___/___

Date Processed: