



KELOWNA CHRISTIAN SCHOOL

2017-2018 APPLICATION FORM

Kindergarten – Grade 12

Thank you for your interest in Kelowna Christian School. We are excited to educate your child in a Christian environment with dedicated teachers and a standard of excellence that we know you will come to appreciate. Our desire is to help students thrive in our community and challenge themselves in their learning. We are passionate about helping your children find their story in God's story by providing an education that enables them to follow their passions with wisdom, confidence and influence in our local and global communities.

Melodie Campbell
Admissions
admissions@kcschool.ca
250.861.3238

ADMISSIONS PROCESS

1. Inquiry & School Tour
2. Formal Application
3. Application Review
4. Interview & Assessments *
5. Notification of Acceptance
6. Grade/Class Placement

* Grade 6 -12 students are required to attend the interview. Necessary assessments will be scheduled.

APPLICATION REQUIREMENTS

Please ensure all components of the application are completed and the required documents (listed below) submitted. Please note that the application must include the Enrollment Contract and Application Fee before the application will be considered.

All applications and inquiries for Kindergarten to Grade 12 are processed through the Admissions Office at our Middle/High School. **Please drop off your completed application with supporting documents to our Benvoulin Campus, made attention to Admissions.** Please note that all applications that are not accepted are destroyed to protect the applicants' information. In the event of a wait listing, with the permission of the applicant, information will remain on file.

Preschool & Elementary School (K-5)
3285 Gordon Drive, Kelowna, BC V1W 3N4
P. 250.861.5432 / F. 250.861.5806

Middle/High School (6-12) & Main Office
2870 Benvoulin Road, Kelowna, BC V1W 2E3
P. 250.861.3238 / F. 250.861.4844

APPLICATION DOCUMENTS

Please include the following documents in your application package:

- Completed **Student Admission Application**.
- Signed **Parental Consent, Commitment & Agreement** and **Legal Residency of Parent** forms.
- Annual Application Fee** (\$200; \$100 early bird until Feb. 28, 2017).
- Enrollment Contract**, with one month's tuition payment if enrolling after July 1, 2017.
- A copy of the student's **birth certificate**.
- A copy of **BC Driver's Licence** and **BC Medical Services Plan card** for one parent/guardian.
 - o A utility bill copy is required if the address on the driver's licence is not current
- A copy of the most recent **report card**, including those from previous academic year and supporting documents.

If applicable, please include:

- Signed **Student Commitment** for students entering Grades 6-12.
- A copy of the student's and/or parent's **landed immigrant/permanent resident/citizenship card**.
- A copy of the most recent **Individualized Education Plan** (IEP) for the student, should one exist.
- A copy of the court order outlining **custody agreement** for student.
- A copy of the court order outlining **legal guardianship**.

Please print clearly in blue or black ink. Information collected in this form is collected, used and disclosed by KCS in accordance with the Personal Information Privacy Policy for Parents and Students of KCS; a copy of which is available from the school's Privacy Officer.



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STUDENT ADMISSION APPLICATION

Please check one:

New Family Application

Current KCS Family Application

STUDENT INFORMATION

Student's Legal Name **(as it appears on the Birth Certificate)**

_____ / _____ / _____
LAST FIRST MIDDLE

Student's USED Name (only if different than above): _____

Date of Birth: _____ / _____ / _____ Place of Birth: _____ Gender: M F
Month Day Year

Current Grade: _____ Grade Applied For: _____ Admission Date Requested: _____
Month / Day / Year

Kindergarten Parents - Please check desired program:

Full-Time Program: Monday through Friday

Part-Time Program: Tuesdays, Thursdays & Fridays from Sept. 2017 to Jan. 5, 2018.
Full Time (Mon. - Fri.) starting Jan. 8, 2018 until June 2018.

**Some children may benefit from a lighter school schedule during the first term.*

Address: _____ City: _____ Postal Code: _____

Mailing Address (if different): _____

Primary Parent Email*: _____
**This email will be used for all school correspondence.*

Primary Parent Home Phone: _____

If you do not currently live in Kelowna, when do you expect to relocate to Kelowna? _____

MOTHER'S INFORMATION

Full Name: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Relationship to Student (circle one): Birth Adoptive Step Foster Guardian Ministry

Address: _____ Postal Code: _____

Employer/Occupation: _____ Work Phone: _____

FATHER'S INFORMATION

Full Name: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Relationship to Student (circle one): Birth Adoptive Step Foster Guardian Ministry

Address: _____ Postal Code: _____

Employer/Occupation: _____ Work Phone: _____

SCHOOL INFORMATION

Did you attend the KCS Kindergarten/Preschool Open House Information Night? YES NO

Please list the last two schools your child has attended (including preschool if applicable):

School Name: _____ Dates Attended: _____

Address: _____

School Name: _____ Dates Attended: _____

Address: _____

LEARNING / BEHAVIOURAL

Has your child ever been assessed for or received Learning Assistance in school? YES NO

(Including: Occupational Therapy, Physical Therapy, Speech Language Pathology, etc.)

If 'Yes', please explain and include a copy of the most recent IEP and/or assessments (if applicable).

Please circle any learning and/or behavioural challenges that may apply to your child?

ADD ADHD Emotional Distress Autism Dyslexia FAE FAS Other: _____

Has your child ever been suspended or expelled from school? YES NO

MEDICAL INFORMATION

Student's BC Medical Services Plan Card #: _____

Doctor's Name: _____ Doctor's Phone #: _____

In case of emergency, if parents/guardians cannot be reached, list two local contacts:

Name: _____ Home Phone: _____

Relationship: _____ Cell Phone: _____

Name: _____ Home Phone: _____

Relationship: _____ Cell Phone: _____

1) Check all life-threatening health conditions that apply to this student:

** A Medical Alert Plan will be created in collaboration with the parents / guardians.*

- Blood clotting disorders (e.g. haemophilia)
- Diabetes
- Epilepsy with a history of Grand Mal (tonic-clonic) seizures in the past 2 years
- Feeding tube
- Heart condition (e.g. heart repair, murmur)
- Severe asthma (e.g. resulted in hospitalization in the past 2 years)
- Special needs due to renal failure, venous access devices, post-transplant
- Anaphylactic or severe allergies (e.g. food, insect stings) - please specify: _____

Other health conditions which may require emergency care - please specify: _____

2) Describe any non-life-threatening health conditions, which may affect your child's ability to

function at school (e.g. vision or hearing impairment, mental health conditions, mild/moderate asthma, anxiety or allergies, etc.):

3) List any on-going / long-term medications your child is taking (e.g. medication for ADHD, self-administered

inhalers, etc.):

PARENTAL CONSENT, COMMITMENT + AGREEMENT

Kelowna Christian School exists to provide a community where students can develop a biblical worldview and become responsible, growing disciples of Jesus Christ.

Please indicate your support for the following statements by signing below:

- I/We are enrolling our child at Kelowna Christian School because of my/our desire that our child(ren) receive a Christ-centered education as expressed through the School's mission statement and values.
- I/We and my/our child will support and abide by the school's vision, mission, values, and expectations as outlined in the student/parent handbook.
- I/we will attempt to provide a family lifestyle that is supportive of, and consistent with, a belief in Jesus as Lord and Saviour, as described in the School mission statement and values.
- I/We agree to support school policies and regulations, and authorize the school staff to employ such discipline as is deemed wise in support of my child – and as detailed in the student/parent handbook other school regulations and policies, all of which can be found on the school website. I/we understand that the school reserves the right to suspend, or expel any child who fails to comply with the foregoing or whose parents do not fulfill their commitment to the school as set out above.
- This application is hereby submitted with the full understanding of fees and guidelines as outlined in the Enrollment Contract. I/We attest that the information is true and complete. I/We acknowledge that any falsification of information may result in the nullification of acceptance.

X _____
Parent/Guardian Signature

Date

X _____
Parent/Guardian Signature

Date

Field Trip Permission:

I give permission for my child to accompany Kelowna Christian School on all field trips during the school year (advance notice will generally be provided). I understand trips follow school policies that cover supervision, first aid, and school approved drivers (policies are published on the school website).

Privacy of Personal Information Consent:

The Personal Information Privacy Policy of Kelowna Christian School is posted on our school website, and describes the policies and practices regarding the collection, use and disclosure of personal information about students and parents, including the steps the school has taken to ensure personal and financial information is handled appropriately and securely. At Kelowna Christian School we disclose personal information when authorized by you, when required by law, or when permitted by law. Specifically, you provide Kelowna Christian School consent to publish family names, addresses and phone numbers in a telephone directory distributed to school families, sharing of email addresses for the purpose of school business strictly within the school community, and permission to publish photographs and/or videos of students in school promotional materials including teacher/student blogs and our school website. You understand that it is your responsibility to advise the school in writing if you do not want your child's image used in photography or videos, or family information shared internally or published in the school directory. *Please direct any questions or concerns to the school privacy officer.*

I declare that the information provided in this application is accurate to the best of my knowledge, and acknowledge receipt and acceptance of the field trip and privacy statements above. I also provide permission for Kelowna Christian School to contact previous schools or evaluators.

X _____
Parent/Guardian Signature

Date

STUDENT COMMITMENT

Response to School Values + Handbook

Required for students applying for Grades 6 - 12.

As a student of Kelowna Christian School, I willingly pledge...

1. **To uphold the school's behavioural standards, as detailed in the Student Handbook.** These expectations concern acceptable behaviour both in and outside of the classroom and cover a range of issues from the dress code to the non-use of tobacco and alcohol.
2. **To maintain Christian standards of respect in my relationships with others** through love, respect, honesty and integrity. I will strive to honour the school's values and its status as a Christian community. While it is important to grow, investigate and question along my spiritual journey, I will show respect to God, the journey of others and the faith-based nature of the school.

I understand that it is my responsibility to meet these standards and that failure to do so may result in school discipline. I have read the current Student Handbook for my grade located on the myKCS webpage (www.kcschool.ca/mykcs).

X _____
Student Signature

Date

LEGAL RESIDENCY OF PARENT

To be completed and signed by a parent or legal (court-appointed) guardian. If legal guardian, please attach a copy of court order appointing you as legal guardian.

1. LAWFULLY ADMITTED INTO CANADA

I am (please check one):

- A Canadian citizen
 - o Attach proof of residency: Copy of your 1) BC driver's licence* and 2) BC Care Card.
- A landed immigrant
 - o Attach copy of 1) landed immigrant status paper, 2) BC driver's licence* and 3) BC Care Card.
- Lawfully admitted to Canada under one of the following documents. Please mark the appropriate box below and attach photocopy of document.
 - Admission as a refugee claimant.
 - A person claiming refugee status who has a letter of no objection.
 - Student authorization (student visa) for two or more years (or issued for one year, but anticipated to be renewed for one or more additional years).
- Employment authorization (working permit) for two or more years (or issued for one year, but anticipated to be renewed for one or more additional years).
- A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport).
- Other - document description: (**must be cleared with Immigration Canada**)

** If the address on the driver's licence is not the same as on the application, a copy of a utility bill is required.*

2. RESIDENCY IN BRITISH COLUMBIA

For families moving to British Columbia to take up **permanent residency**, please complete with your new address and check yes. *Please note: driver's licence and medical card must be provided within 3 months of relocation.*

I am a resident of British Columbia (please check one):

- YES - Residency Address: _____
- NO - I am not a resident of British Columbia.

CONFIRMING SIGNATURE

Parent/Legal Guardian Name (please print)

X _____
Parent/Legal Guardian Signature

Date: _____